

2nd Round Officer Training 2017-2018 Handout

Key concepts

- Know how your officer role and others work together to support your club
- Quality meetings, every time = quality clubs
- Be familiar with all Toastmasters has to offer in both education tracks
- Know how to market *your* club and what Toastmasters has to offer

Small Group Exercise

	President & VPE	VPM & VPPR	Secretary, Treasurer, & SAA
Guests visiting the club			
New members joining			
Fun and supportive environment			
Quality meetings			
Maintaining/ growing membership			
Celebrating member achievements			

Toastmaster's Promise

As a member of Toastmasters International and of my club, I promise:

- To attend club meetings regularly
- To prepare all my projects to the best of my ability, basing them on the Toastmasters education program
- To prepare for and fulfill meeting assignments
- To provide fellow members with helpful, constructive evaluations
- To help the club maintain the positive, friendly environment necessary for all members to learn and grow
- To serve my club as an officer when called upon to do so
- To treat my fellow club members and our guests with respect and courtesy
- To bring guests to club meetings so they can see the benefits Toastmasters membership offers
- To adhere to the guidelines and rules for all Toastmasters education and recognition programs
- To act within Toastmasters' core values of integrity, respect, service and excellence during the conduct of all Toastmasters activities

Toastmasters Club Mission Statement

"We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth."

Toastmasters I want to talk to later

Name

Email

Phone