#### The Mission of the District

The mission of the District is to enhance the performance and extend the network of clubs, thereby offering greater numbers of people the opportunity to benefit from the Toastmasters educational program by:



- Focusing on the critical success factors as specified by the district educational and membership goals.
- Ensuring that each club effectively fulfills its responsibilities to its members.
- Providing effective training and leadership development opportunities for the club and district officers.

# Establishing a Culture of Teamwork...

Area Governor Training Saturday, June 21st, 2008

#### Today's Objectives:

## Help you get over the Panic!!!

#### Today's Objectives:

- Acquaint you with your roles and responsibilities
- Introduce you to available tools and resources
- Encourage you to focus on Team Building

#### A Culture of Teamwork...

- Recognition when goals are achieved
- Volunteer to help others
- Interact effectively
- Treat everyone with respect

#### Introductions

**Area Governor Co-Trainers:** 

- Arlene Gallegos
  - Len Langkau

#### **Tools and Resources**

- Area Leadership Handbook: A Guide to Effective Area Management
- Effective Club Service and Club Visits: A Guide for Area Governors
- How to Rebuild a Toastmasters Club: A Step-by-Step Guide

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#### **Tools and Resources**

- When You Are the President: A Guide to Effective Club Leadership
- Distinguished Area & Division Programs
- 2008 Catalog: Leadership Lies Within
- Miscellaneous handouts

#### On today's Agenda...

- Area Governor Roles and Responsibilities
- Area Council Meetings:
  - □ How do you build team players?
  - □ Contests How do you plan?
  - ☐ Club visits What do you do at a club visit?
  - Officer Training How important is it for your team to attend?

#### On today's Agenda...

- Distinguished Club & Area Programs
  - □ How should you introduce to your clubs?
- Key Dates & Timelines
- Tips to help you get started
- Where do you go for help?

- Area Leadership Handbook: A Guide to Effective Area Management
- Page 11 / Area Governor Standards

- Focus on membership Growth and Educational Achievements
- Motivate Clubs to be Distinguished or Better
- Make at Least two club visits



- Ensure that clubs understand the service role of the area governor and the district
- Contact club presidents regularly
- Promote membership growth
- Assist division governor in building at least one new club within the Area



- Hold at least two Area Council meetings each year
- Participate in district training, executive committee meetings, district conferences, district council meetings
- Track area and club progress

#### Area Organization & Operation

- Area Leadership Handbook: A Guide to Effective Area Management
- Page 14 / The Area Organization and Operation

#### Area Organization & Operation

- Mission of the Area
- The Area Council
  - □ Purpose
  - Membership
  - □ Functions

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#### Distinguished Club Program

- Area Leadership Handbook: A Guide to Effective Area Management
- Page 25 / The Distinguished Club Program



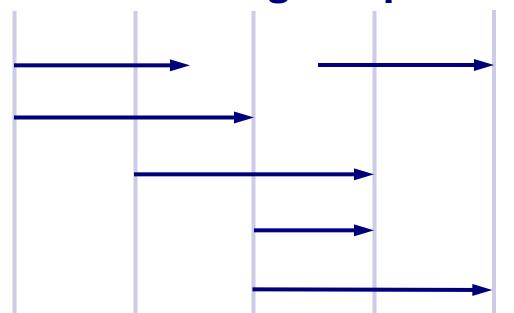
#### Distinguished Area Program

- Area Leadership Handbook: A Guide to Effective Area Management
- Page 31 / Distinguished Area Program Goals

#### Key Dates & Timelines...

Jun Jul Aug Sep Oct

- Area Council Mtg.
- Officer Training
- Club Visits
- Club Dues
- Fall Contests



### Tips to help you get started...

- Find out who your clubs are, and identify officers.
- Call or write each club's officers
  - □ Congratulate them on their appointments
  - ☐ Empathize with *their* PANIC
  - □ Express your hopes for their club's success
- Have a 'Call to Action' in mind

#### Where do you go for help?

- Resource Guide / Manuals
- Peers and colleagues
- Division Governors & District Leadership
- Toastmasters International website
  - □ <a href="http://www.toastmasters.org/">http://www.toastmasters.org/</a>
- District 6 Website
  - □ <a href="http://d6tm.org/">http://d6tm.org/</a>

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#### After the Panic...

- We are still here to help you!!
- Len Langkau
  - □ Office: 612-851-1831
  - ☐ Mobile: 612-242-1068
  - □ Email: len@embarqmail.com
- Arlene Gallegos
  - □ Mobile: 612-483-0886
  - ☐ Email: toastmaster.arlene@gmail.com