



Establishing a Culture of Teamwork...

Area Governor Training
Saturday, March 21st, 2009



Introductions

Area Governor Co-Trainers:

- Arlene Gallegos
 - Len Langkau



A Culture of Teamwork...

- Recognition when goals are achieved
- Volunteer to help others
- Interact effectively
- Treat everyone with respect



How is your...?

Positive

Mental

Attitude!!!



Before we get started...

■ ***Are you all sitting next to your goal-setting “buddy”?***



Today's Objectives:

- Set the stage for a strong finish in June!
- Continue on with supportive connections!
- Fine tune your goals for the rest of the year!
- Have fun!



Today's Agenda...

- Review of January Training
- Goal-Setting Activity
- Show Tools from Toastmasters
- Area Council Agendas



Review from January Training:

- What have your 'buddy' experiences been like since January?



Goal-Setting Admonitions:

- ***Share Graciously and Steal Shamelessly!!!***
- ***Celebrate, Celebrate, Celebrate!***



Ways to celebrate...

Simple...

- Knuckle Bump
- High 5
- High 10 (2 hand “High 5”)

Hold on to your hats...

- High 5 “Fly By”
- Salmon “Slap”
- Lumberjack
- Rodeo Cowboy



Goal-Setting Activity:

In your “buddy” groups of 2:

| Length | Activity |
|-----------|---|
| 3 minutes | •Share goals with your buddy. Note: Person with larger thumb <i>must</i> go first* |
| 3 minutes | •Reassess your chosen Goals |



Setting Area Council Agendas:

- What will your objectives be?

Finding Reports...

The screenshot shows the Toastmasters International website. At the top, there is a navigation bar with links for Members, My Profile, About TI, Contact Us, Site Map, Media, and Login. A search bar is also present. Below the navigation bar is a large banner featuring the Toastmasters International logo and the text "Become the Speaker & Leader You Want to Be". To the right of the banner is a portrait of a man and the text "Because Communication Isn't Optional." Below the banner is a secondary navigation bar with links for Home, What is Toastmasters?, Why Join?, Free Resources, In the News, Shop, Members Site, and Officer Resources. The main content area is divided into several sections. On the left, there are three vertical boxes: "Meeting locations" with a "Find" button, "Bring Toastmasters into your..." with links for "Company" and "Community", and "Need Help Giving a Speech?" with links for "Fear Factor", "Tips & Techniques", "Business Presentations", and "Special Occasions". The central section features a large image of a man holding a sign that says "TOASTMASTERS" and the article title "Taking Toastmasters to New Heights". To the right of this image are two smaller article teasers: "A Funny Thing Happened... Filled with Funny" and "Ace the Interview!". At the bottom of the page, there is a quote: "Speak when you are angry and you will make the best speech you will ever regret." followed by the name "Ambrose Bierce". The footer contains copyright information, a privacy policy link, and contact information for the organization.

Members My Profile About TI Contact Us Site Map **Media** **Login** Search [Search Options]

Toastmasters International
Become the Speaker & Leader You Want to Be

Home What is Toastmasters? Why Join? Free Resources In the News Shop Members Site Officer Resources

Meeting locations
Find is location near you
Can't find it? Start a club!

Bring Toastmasters into your...
Company
Community

Need Help Giving a Speech?
Fear Factor
Tips & Techniques
Business Presentations
Special Occasions

Questions about Leadership?
Positive Leadership
Speak Like a Leader
Teamwork
Learning Leadership

Taking Toastmasters to New Heights
Failure to communicate is not an option when you are dangling on a rope, tied to a partner at 18,000 above sea level. Toastmaster Art Huseonica enjoys the many parallels between his worldwide climbing adventures and his Toastmasters experience. Recently back from a speed ascent of Washington's Mt. Rainier with American mountaineering legend Ed Viesturs, Huseonica says leadership, preparation and precise communication are essential for survival both in front of an audience and on top of a mountain.
[Read More](#)

A Funny Thing Happened... Filled with Funny
Set Davis riled and ranting about coffee in his humorous context speech. More specifically, he playfully dished the Starbucks crowd – or at least those patrons who order the "mocha, frappe, latte, venti, pony expresso, whipped cream sissy drink." "If you want a milkshake, go to Dairy Queen!" he growled.
[Read More](#)

Ace the Interview!
In these hard times, no job is completely stable. For the past 85 years, Toastmasters International has prepared members to communicate effectively through practice and study, in an environment that is comfortable as well as educational.
[Read More](#)

"Speak when you are angry and you will make the best speech you will ever regret."
- Ambrose Bierce

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Finding Reports...

http://www.toastmasters.org/FunctionalMenuCategories/Login.aspx?TP=Http%3a%2f%2fwww.toastmasters.org%2fdefault.aspx

Toastmasters International - Login

Contact Us Login Media Site Map About TI My Profile

Toastmasters International
Become the Speaker & Leader You Want to Be

Home » Login

Login

Member Club Officer District Officer

Use this to login to shop, update your profile and to access the current issue of the magazine.

Login ID:

Password:

Need your password or **Login Button** here to retrieve your information. [Read FAQ?](#)

Non-Members:

- To purchase items on the Toastmasters store, you will need to [Create Account](#)
- Still having difficulty logging in? Please contact [Member Services](#) at World Headquarters. Do NOT create a new account.

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http://www.toastmasters.org/FunctionalMenuCategories/Login.aspx?TP=Http%3a%2f%2fwww.toastmasters.org%2fdefault.aspx

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Finding Reports...

The screenshot shows the Toastmasters International website. At the top, there is a navigation bar with links for Members, My Profile, About TI, Contact Us, Site Map, Media, and Log out. A search bar is also present. The main header features the Toastmasters International logo and the tagline "Become the Speaker & Leader You Want to Be" next to a photo of a smiling woman. Below the header is a secondary navigation bar with links for Home, What is Toastmasters?, Why Join?, Free Resources, In the News, Shop, Members Site, and Office Resources. The main content area is divided into several sections:

- Welcome Len Langkau, CC, CL, Current Member**
- Meeting locations**: Find a location near you, Can't find it? Start a club!
- Bring Toastmasters into your... Company Community**
- Need Help Giving a Speech?**: Fear Factor, Tip & Techniques, Business Presentations, Special Occasions
- Questions about Leadership?**: Positive Leadership, Speak Like a Leader, Teamwork, Learning Leadership
- A Funny Thing Happened... Filled with Funny**: A photo of a man holding a sign that says "ASTORIA". Text: "Ed Davis riled and ranted about coffee in his humorous contest speech. More specifically, he playfully dished the Starbucks crowd - or at least those patrons who order the 'mocha, frappe, latte, vego, pony express, whipped cream sissy drink.'" "If you want a milkshake, go to Dairy Queen!" he growled. [Read More](#)
- Taking Toastmasters to New Heights**: A photo of a man on a mountain. Text: "Failure to communicate is not an option when you are dangling on a rope, tied to a partner at 10,000 above sea level. Toastmaster Art Huseonica enjoys the many parallels between his worldwide climbing adventures and his Toastmasters experience. Recently back from a speed ascent of Washington's Mt. Rainier with American mountaineering legend Ed Viesturs, Huseonica says leadership, preparation and precise communication are essential for survival both in front of an audience and on top of a mountain. [Read More](#)
- Ace the Interview!**: A photo of people in an interview setting. Text: "In these hard times, no job is completely stable. For the past 85 years, Toastmasters International has prepared members to communicate effectively through practice and study, in an environment that is comfortable as well as educational. [Read More](#)

At the bottom, there is a quote: *"Here's a place where you can learn, grow, develop - and where other people are doing and feeling the same thing."* - Debbi Fields Rose

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Finding Reports...

The screenshot shows a web browser window displaying the Toastmasters International Members Officer Resources page. The browser's address bar shows the URL: <http://www.toastmasters.org/Members/OfficerResources.aspx>. The page features a navigation menu with links for Home, Member Experience, Membership Building, Officer Resources, Toastmaster Magazine, and Shop. The main content area is titled "Officer Resources" and includes a sub-header "Your responsibilities are your opportunities." Below this, there is a list of resources, with "Reports" highlighted in yellow. A photograph of a smiling woman in a white blazer is also visible. The page footer includes a "Related Resources" section with links to "Eight Steps to a Budget", "Funding Officer Training", "District Finance Center", and "Business Cards".

Toastmasters.org My Profile About Us Contact Us Media Site Map Logout Search Search Options

Toastmasters International
Become the Speaker & Leader You Want to Be

Home Member Experience Membership Building Officer Resources Toastmaster Magazine Shop

Officer Resources

- Club Officer Resources
- District Officer Resources
- Club and District Business
- Reports**
- Policies and Procedures
- Financial Resources
- 2009 Month-End Closing Dates
- District Governors 2008-2009 (PDF) July 22, 2008
- Area Club Visits
- District Web Sites
- District Calendar
- Liability Insurance Coverage

Meeting locations
Find a location near you
Can't find it? Start a club!

Member Club Officer District Officer

Welcome
Len Langkau, CC, CL
Current Member [Logout](#)

Officer Resources

Your responsibilities are your opportunities.

Serving as a district or club officer is a great responsibility and an exciting opportunity.

Your term of office will be filled with chances for you to:

- Obtain fresh perspectives
- Build teamwork skills
- Help clubs and members develop goals for improvement
- Serve as a facilitator to individual and club success
- Instill members and clubs with enthusiasm, fidelity and a sense of responsibility for themselves and others
- Learn to develop your capacity to translate values and strategies into productive actions

The tools and resources below will help you create strategies for success, answer burning questions and fulfill your officer duties – whether you're an experienced officer or a novice.

- Club Officer Resources
- District Officer Resources
- Club and District Business
- Reports
- Policies and Procedures
- Financial Resources
- 2009 Month-End Closing Dates
- District Governors 2008-2009 (PDF) July 22, 2008
- Area Club Visits
- District Web Sites
- District Calendar
- Liability Insurance Coverage

Related Resources

- [Eight Steps to a Budget](#)
- [Funding Officer Training](#)
- [District Finance Center](#)
- [Business Cards](#)

Print Page Email Page

Internet 100%

Finding Reports...

The screenshot shows a web browser window displaying the Toastmasters International Members page. The browser's address bar shows the URL <http://www.toastmasters.org/Members/OfficerResources/Reports.aspx>. The page features a navigation menu with links for Home, Member Experience, Membership Building, Officer Resources, Toastmaster Magazine, and Shop. A search bar is located in the top right corner. The main content area is titled "Reports" and includes a sub-header "Your progress picture" and the text "Looking for the latest information about your club or district? You're in the right place!". Below this, there are three sections: "Club Reports" (Check the Distinguished Club Program (DCP) status for individual clubs), "District Reports" (Check the Distinguished program status of your district, division and area. Reports for current educational achievements and prospective clubs are also available), and "Related Resources" (Educational Awards, Membership Building Contest Reports, District Recognition, 2006 Education System Revision, District Performance Reports). A sidebar on the left contains a "Meeting Locations" section with a "Find" button and a "Logout" button. A photograph of two people looking at a document is also visible. The footer contains copyright information for 1996-2006 Toastmasters International, contact information for 23162 Arroyo Vela, Rancho Santa Margarita, CA 92688, and a McAfee SECURE logo.

Meeting Locations
[Find](#) a location near you
Can't find it? [Join a club!](#)

Member Club Officer District Officer

Welcome
Lan Langkau, CC, CL
Current Member [Logout](#)

Reports

Your progress picture

Looking for the latest information about your club or district?
You're in the right place!

Club Reports
Check the Distinguished Club Program (DCP) status for individual clubs.

District Reports
Check the Distinguished program status of your district, division and area. Reports for current educational achievements and prospective clubs are also available.

Related Resources

- [Educational Awards?](#)
- [Membership Building Contest Reports](#)
- [District Recognition](#)
- [2006 Education System Revision](#)
- [District Performance Reports](#)

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Finding Reports...

http://reports.toastmasters.org/reports_new/

District Performance Reports

Toastmasters International
District Performance Reports

Members

Me

Change Districts: [dropdown]

Current Time at Toastmasters: 11:37 AM PST

Welcome to the District Performance Reporting interface. This is designed to function in its own independent pop-up window to ensure compatibility with your printer.

Start Here
Select your District

For Reports that are specific to your district, select your District from the drop-down menu above.

Reports - All Districts

- District Performance Report Summary**
Weekly - March 2009 - Updated March 13, 2009
- Distinguished District By Points**
Weekly - March 2009 - Updated March 13, 2009
- Distinguished District by Region - All Districts**
Weekly - March 2009 - Updated March 13, 2009

Ensure that your printed reports look good!
If you are using Internet Explorer, it is recommended that you enable the printing of background colors in your settings. You can do this by going to Tools - Internet Options and then click the Advanced tab. Scroll down until you see the section for "printing". Put a checkmark in the box for "print background colors and images".

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Finding Reports...

The screenshot shows a web browser window displaying the Toastmasters International District Performance Reports page. The browser's address bar shows the URL http://reports.toastmasters.org/reports_new/. The page header includes the Toastmasters International logo and the text "Members". A navigation menu on the left lists "Change Districts:" and "Start Here". The main content area features a list of reports under the heading "Reports - All Districts":

- District Performance Report Summary**
Weekly - March 2009 - Updated March 13, 2009
- Distinguished District By Points**
Weekly - March 2009 - Updated March 13, 2009
- Distinguished District by Region - All Districts**
Weekly - March 2009 - Updated March 13, 2009

A prominent message box states: "Ensure that your printed reports look good! If you are using Internet Explorer, it is recommended that you enable the printing of background colors in your settings. You can do this by going to Tools > Internet Options and then click the Advanced tab. Scroll down until you see the section for 'printing'. Put a checkmark in the box for 'print background colors and images'."

The footer contains contact information for Toastmasters International, including the address "23182 Arroyo Vista, Rancho Santa Margarita, CA 92688", phone number "949-850-0255", fax number "949-850-1287", and a "McAfee SECURE" logo with the text "TESTED DAILY 13:46 AM".

Finding Reports...

The screenshot shows a web browser window displaying the Toastmasters International District Performance Reports page for District 6. The page has a blue header with the Toastmasters logo and the text "Members". Below the header, there are two dropdown menus: "Change Districts: 6" and "Change Reports:". The main content area is titled "Available Reports for District 6" and is divided into two columns. The left column lists "Performance Reports" with three items: "District Performance Report - Detail", "Distinguished Club Program by Division / Area", and "Distinguished Division / Area". The right column lists "Update Reports" with ten items: "April Dues Renewal Status", "October Dues Renewal Status", "January Club Officer List Status", "July Club Officer List Status", "Educational Achievements (current year)", "Educational Achievements Archive", "New Clubs", "Prospective Clubs", "New Club Sponsors and Mentors", and "Club Coaches". Each item includes a brief description of the report's content and frequency. The browser's address bar shows the URL "http://reports.toastmasters.org/reports_new/reports.cfm?d=6". The status bar at the bottom indicates "Internet" and "100%".

Toastmasters International
District Performance Reports

Change Districts: 6 Change Reports:

Current Time at Toastmasters: 11:38 AM PST

Available Reports for District 6

Performance Reports

- District Performance Report - Detail**
Weekly - March 2009 - Updated March 13, 2009
Detailed district information.
- Distinguished Club Program by Division / Area**
Weekly - March 2009 - Updated March 13, 2009
Distinguished clubs by division/area.
- Distinguished Division / Area**
Weekly - March 2009 - Updated March 13, 2009
Distinguished divisions/areas.

Update Reports

- April Dues Renewal Status**
Reports are uploaded daily
Dues renewal status for all active clubs in the district. Additional information may be shown if WHO has received a partial submittal or if there is a problem with the renewal.
- October Dues Renewal Status**
Reports are uploaded daily
Dues renewal status for all active clubs in the district. Additional information may be shown if WHO has received a partial submittal or if there is a problem with the renewal.
- January Club Officer List Status**
Reports are uploaded daily
January Club officer list status for all active clubs in the district.
- July Club Officer List Status**
Reports are uploaded daily
July Club officer list status for all active clubs in the district.
- Educational Achievements (current year)**
Reports are uploaded daily
Educational achievements recorded for individuals in clubs in the district since July 1 of the current program year.
- Educational Achievements Archive**
The report is updated yearly
Educational achievements recorded for individuals in clubs in the district.
- New Clubs**
Reports are uploaded daily
Lists all new clubs in the district since July 1 of the current program year.
- Prospective Clubs**
Reports are uploaded daily
Information about prospective clubs in your district.
- New Club Sponsors and Mentors**
Reports are uploaded daily
Club sponsors and mentors for newer clubs.
- Club Coaches**
Reports are uploaded daily
Existing assignments and recent completions.

http://reports.toastmasters.org/reports_new/DistinguishedClubReport.cfm?secondTime=1&d=6&distYear=2009-2009&theMonth=3&theDa

Finding Reports...

http://reports.toastmasters.org/reports_new/DistinguishedClubReport.cfm?secondTime=1&id=6+3&htYear=2008-2009&htMonth=3&htDate=2009-03-13%2000:00:00.00&btSubmitGo=Go+

Distinguished Club Report

Toastmasters International
District Performance Reports

DPR Home Change Reports: [dropdown]

Toastmasters International
Distinguished Club by Division/Area - District 6
You are viewing Weekly - March 2009 - Updated March 13, 2009 Report

Export to Excel Select: Districts: 6 Program Year: 2008-2009 Month: March Updates: Weekly 13-Mar-09 Go

Clubs with at least 20 members or with net growth of at least five new members at June 30 which also do the following are eligible for TI recognition at years end:

| | |
|--|--|
| <p>GOAL Achieve any 5 of 10 goals Achieve any 7 of 10 goals Achieve any 9 of 10 goals</p> | <p>RECOGNITION Distinguished Clubs (D) Select Distinguished Clubs (S) President's Distinguished Clubs (P)</p> |
|--|--|

| DIVISION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------------|----------------------------------|------------------------|-----------------------------|-----------|-----------|-----------|------------------------------------|-----------|-----------------|-------------|---|------------------|---------|------------------|---------------|------------|-----------|----|---|----|---|---|---|----|---|---|---|----|--|
| Area | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Club# | Club Name | Membership Requirement | Goals T/Date | CCs | Add'l CCs | ACs | Add'l ACs | CL AL/DTM | Add'l CL AL/DTM | New Members | Add'l New Members | Officers Trained | | O/T Rowl Oct/Apr | O/T Offr List | DCP Status | | | | | | | | | | | | | |
| | | Base | T/Date | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | June-Aug | Dec-Feb | Goal Act. | Goal Act. | Goal Act. | Goal Act. | | | | | | | | | | | | |
| 1299256 | Change Agents | 20 | 0 | 0 | 2 | 0 | 2 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 4 | 0 | 4 | 0 | 4 | 0 | 4 | 0 | 1 | 1 | 1 | 0 | |
| Area Results: | | | 0 - Distinguished Clubs (D) | | | | 0 - Select Distinguished Clubs (S) | | | | 0 - President's Distinguished Clubs (P) | | | | | | | | | | | | | | | | | | |
| Division Results: | | | 0 - Distinguished Clubs (D) | | | | 0 - Select Distinguished Clubs (S) | | | | 0 - President's Distinguished Clubs (P) | | | | | | | | | | | | | | | | | | |
| DIVISION C | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Area 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Club# | Club Name | Membership Requirement | Goals T/Date | CCs | Add'l CCs | ACs | Add'l ACs | CL AL/DTM | Add'l CL AL/DTM | New Members | Add'l New Members | Officers Trained | | O/T Rowl Oct/Apr | O/T Offr List | DCP Status | | | | | | | | | | | | | |
| | | Base | T/Date | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | June-Aug | Dec-Feb | Goal Act. | Goal Act. | Goal Act. | Goal Act. | | | | | | | | | | | | |
| 693 | Talk Weavers | 15 | 15 | 5 | 2 | 2* | 2 | 0 | 1 | 1* | 1 | 0 | 1 | 1* | 1 | 0 | 4 | 0 | 4 | 0 | 4 | 7 | 4 | 7* | 1 | 1 | 1 | 1* | |
| 3334 | V.A.M.C. Club | 20 | 18 | 5 | 2 | 2* | 2 | 0 | 1 | 1* | 1 | 0 | 1 | 0 | 1 | 0 | 4 | 4* | 4 | 4* | 4 | 6 | 4 | 6* | 1 | 2 | 1 | 1* | |
| 8136 | Lunch Bunch Toastmasters Club | 15 | 12 | 3 | 2 | 0 | 2 | 0 | 1 | 1* | 1 | 0 | 1 | 0 | 1 | 0 | 4 | 2 | 4 | 0 | 4 | 7 | 4 | 6* | 1 | 1 | 1 | 1* | |
| 9648 | HealthToasters Club | 28 | 27 | 4 | 2 | 0 | 2 | 0 | 1 | 0 | 1 | 0 | 1 | 1* | 1 | 0 | 4 | 4* | 4 | 1 | 4 | 7 | 4 | 5* | 1 | 2 | 1 | 1* | |
| 1036751 | Federal Unified Professionals | 12 | 22 | 5 | 2 | 1 | 2 | 0 | 1 | 0 | 1 | 0 | 1 | 1* | 1 | 0 | 4 | 4* | 4 | 6* | 4 | 7 | 4 | 5* | 1 | 1 | 1 | 1* | |
| Area 1 Results: | | | 0 - Distinguished Clubs (D) | | | | 0 - Select Distinguished Clubs (S) | | | | 0 - President's Distinguished Clubs (P) | | | | | | | | | | | | | | | | | | |
| Area 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Club# | Club Name | Membership Requirement | Goals T/Date | CCs | Add'l CCs | ACs | Add'l ACs | CL AL/DTM | Add'l CL AL/DTM | New Members | Add'l New Members | Officers Trained | | O/T Rowl Oct/Apr | O/T Offr List | DCP Status | | | | | | | | | | | | | |
| | | Base | T/Date | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | Goal Act. | June-Aug | Dec-Feb | Goal Act. | Goal Act. | Goal Act. | Goal Act. | | | | | | | | | | | | |
| 4554 | System Masters Club | 20 | 14 | 2 | 2 | 1 | 2 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 4 | 2 | 4 | 0 | 4 | 7 | 4 | 4* | 1 | 1 | 1 | 1* | |
| 4611 | Luncheon Linquists Club | 27 | 29 | 5 | 2 | 2* | 2 | 0 | 1 | 0 | 1 | 0 | 1 | 1* | 1 | 0 | 4 | 4* | 4 | 2 | 4 | 7 | 4 | 7* | 1 | 1 | 1 | 1* | |
| 5369 | Toro Prose Toastmasters Club | 20 | 23 | 4 | 2 | 1 | 2 | 0 | 1 | 1* | 1 | 0 | 1 | 0 | 1 | 0 | 4 | 4* | 4 | 5* | 4 | 4 | 4 | 2 | 1 | 1 | 1 | 1* | |
| 983435 | Bloomington Chamber Toastmasters | 20 | 17 | 6 | 2 | 1 | 2 | 0 | 1 | 1* | 1 | 0 | 1 | 1* | 1 | 1* | 4 | 4* | 4 | 1 | 4 | 5 | 4 | 4* | 1 | 1 | 1 | 1* | |
| 1148602 | Uncle Wvatt's Toastmasters | 30 | 32 | 4 | 2 | 0 | 2 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 4 | 4* | 4 | 5* | 4 | 5 | 4 | 5* | 1 | 1 | 1 | 1* | |

Done Internet 100%



Setting Area Council Agendas:

- What will your objectives be?
- What will be included in your agenda?



We're still here to help!

■ Len Langkau

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■ Arlene Gallegos

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