



District 6 | District Officer Training (DOT)  
 Saturday, 27<sup>th</sup> July, 2019 | 8:00 AM – 1:00 PM  
 HealthPartners | 8170 33rd Avenue South, Bloomington, MN 55425

**District Leadership Team  
 (2019 – 2020)**

**District Director,**  
*Ravi Rai, DTM*

**Program Quality Director,**  
*Susan Rajbhandari, DTM*

**Club Growth Director,**  
*Deb Luu, DTM*

**Public Relations Officer,**  
*Kari Barlas, EH5*

**Finance Manager,**  
*Brian Hinton, DTM*

**Administrative Officer,**  
*Jamie Ogborn, VC1*

**Logistic Manager,**  
*Ed Burke, SR3*

**District 6 website:**  
[www.d6tm.org](http://www.d6tm.org)

**Toastmasters International**  
[www.toastmasters.org](http://www.toastmasters.org)

**Toastmasters International  
 Mission:**

*We empower individuals to  
 become more effective  
 communicators and leaders.*

**Club Mission:**

*We provide a supportive and  
 positive learning experience in  
 which members are empowered  
 to develop communication and  
 leadership skills, resulting in  
 greater self-confidence and  
 personal growth.*

| Time          | Topics  | Presenter/s                        |
|---------------|---|------------------------------------|
| 08:00 - 08:50 | Division Director Session.....  | Ravi Rai, DTM                      |
| 09:00         | Meeting called to order, Pledge .....   | Ed Burke, SR3                      |
| 09:00 - 09:05 | Welcome message from PQD / Introduction.....  | Susan Rajbhandari, DTM             |
| 09:05 – 10:00 | Develop Successful Teams.....   | Susan Rajbhandari, DTM             |
| 10:00 – 10:10 | BREAK   |                                    |
| 10:10 – 11:00 | Improving value of club meetings and how to hold<br>great open houses.....  | Ed Meissner, DTM                   |
| 11:00 – 11:10 | BREAK   |                                    |
| 11:10 – 11:40 | Club Success Plans, Dashboards & Moments of Truth   | Ed Meissner, DTM                   |
| 11:40 - 12:10 | NETWORKING LUNCH  |                                    |
| 12:10 - 12:40 | DEC Meeting.....<br><ul style="list-style-type: none"> <li>• PQD report: Susan Rajbhandari, DTM</li> <li>• CGD report: Deb Luu, DTM</li> <li>• Club Moves:               <ul style="list-style-type: none"> <li>○ Lakers Toastmasters C24 – C21</li> <li>○ Stagecoach HHMC C21 – C24</li> </ul> </li> <li>• New club Dakota County Toastmasters Area E42</li> <li>• Club Proxy</li> <li>• Online Business Meeting               <ul style="list-style-type: none"> <li>○ District Success Plan</li> <li>○ District Budget</li> <li>○ September 21, 2019 9:30 – 11 am</li> </ul> </li> </ul> | Ravi Rai, DTM                      |
| 12:40 – 12:50 | Q & A.....  | Trio                               |
| 12:50 - 13:00 | Trivia.....   | Jamie Ogborn, VC1<br>Ed Burke, SR3 |
| 13:00         | Closing comments, Adjourn.....  | Ravi Rai, DTM                      |

**Priorities for July & August:**

- **Start Club Visits.**
- **Publicize Summer TLI.**
- **Finalize your team members.**
- **Get to know your team.**
- **Schedule officer trainings and train officers**
- **Put training on D6 website.**
- **Submit list of trained officers to district.**
- **Verify that officers trained are showing up on TI report.**
- **Follow-up with clubs to make sure at least 4 officers are trained.**
- **Visit your clubs.**
- **Hold an Area and/or Division council meeting.**

**Upcoming events: (please visit [www.d6tm.org/calendar/](http://www.d6tm.org/calendar/) for details on the events)**

- **July 29<sup>th</sup> – Division & Area Success Plan (Online zoom meeting)**
- **August 10<sup>th</sup> – District Toastmasters Leadership Institute (TLI)**
- **August 21<sup>st</sup> – 24<sup>th</sup> – Toastmasters International Convention**
- **September 21<sup>st</sup> – D6 online business meeting**
- **October 12<sup>th</sup> – District Officer Training (DOT) #3**

**Toastmasters International Core Values:**

*Integrity | Respect | Service | Excellence*