

Quality Club Building Blocks Handout



Block 1: Quality Meetings

- Meetings are scheduled in advance
- Communication Tree is utilized to confirm meeting roles
- Members attend and are prepared for their roles
- Speeches are from projects in manuals
- Interesting Table Topics
- Effective evaluations are given

Ideas generated by discussion to bring back to my club:



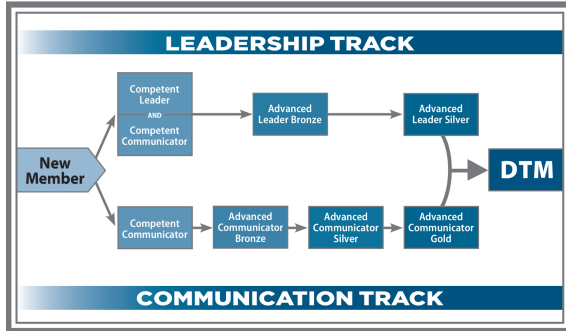
Block 2: Effective Evaluations

- Treat an evaluation as a short speech
- Begin and end with things you liked about the speech
- Pay attention to the objectives of project
- Be sure to provide 1 or 2 items for improvement
- Note use of rhetorical devices, grammar, and unique language
- Express things YOU noticed

Ideas generated by discussion to bring back to my club:



Block 3: Educational Program



Ideas generated by discussion to bring back to my club:



Block 4: Marketing Your Club

Ideas generated by discussion to bring back to my club: